

VIGO COUNTY CAPITAL IMPROVEMENT FINANCE COMMITTEE MEETING
MINUTES OF DECEMBER 17, 2025

Location:
Chambers, Vigo County Annex
Terre Haute, Indiana

The Finance Committee of the Capital Improvement Board meeting was called to order at 8:30 am.

Present: Jon Marvel, Brandon Sakbun

Others present were: Martell Lewis, Tennille Wanner, and Tammy York-Allen.

Brandon Sakbun asked Kyle Carlson with Baker Tilly to confirm in the 2025 Budget there was approximately \$134,000 in unspent funding across the miscellaneous expenses, professional services, and the theater line items for an emergency maintenance project. Kyle confirmed there was \$134,637 remaining in unspent funding across those line items.

There was brief discussion on a possible timeline for a roof maintenance project for the Indiana Theater.

The following invoices were submitted to the Committee for approval:

RJL Solutions \$ 5,000.00

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Brandon explained there were two RJL invoices to approve because one was missed at a previous meeting.

Lind & Felling \$ 756.44

Baker Tilly \$ 1,705.00

City of Terre Haute Sewage \$ 28.21

Duke Energy \$ 937.15

USI Insurance \$ 36,722.00

Indiana American Water \$ 151.75

Jon Marvel made a motion to approve the invoices as presented. Jon Marvel seconded the motion. The motion passed with a 2-0 vocal vote.

The minutes from the October 22, 2025 CIB Finance Committee meeting were submitted for approval. Jon Marvel made a motion to approve the September 24, 2025 minutes as presented. Tony Brewer seconded the motion. With a 3-0 vocal vote, the motion passed.

There was brief discussion about how Food & Beverage Tax Revenue was split among the banks the County utilizes.

The minutes from the November 19, 2025 Capital Improvement Board Finance Committee meeting were submitted to the Committee for approval. Jon Marvel made a motion to approve the November 19, 2025 Capital Improvement Board Finance Committee meeting minutes as presented. Brandon Sakbun seconded the motion. The motion passed with a 2-0 vote.

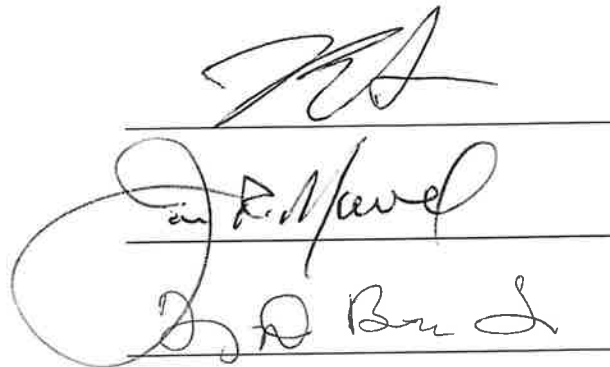
The meeting adjourned at 8:37 a.m.

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Brandon Sakbun

Jon Marvel

Tony Brewer



Three handwritten signatures are positioned above horizontal lines. The top signature is for Brandon Sakbun, the middle for Jon Marvel, and the bottom for Tony Brewer.